



**Examinations Unit
Faculty of Management Studies and Commerce
University of Sri Jayewardenepura, Sri Lanka**

Application for Academic Transcript

Senior Assistant Registrar (Examinations),
Faculty of Management Studies and Commerce,
University of Sri Jayewardenepura.

Please forward my Academic Transcript to the following address: **(In block letters)**

.....

Number of originals required : Number of copies required :

Dispatched by: Register Post Courier

Student Information _____

- a) Index No(CPM) :
- b) Registration No (MC) :
- c) Name in full : (Rev/Mr/Miss/Mrs).....

- d) Present Address :
- e) Contact Telephone No :

Payment Details _____

*Amount Paid : Receipt No:

Bank & Branch : Date :

Date: Signature of Applicant:

Senior Assistant Registrar's Approval

.....

Date: Signature:

*Transcript fee: One Original – Rs.500 (Excluding Register Postage to foreign countries)
 Rs.250 Local, One Copy – Rs.150 (Bank receipt forms should be filled in by the student,
 Original copy attached to the application form)

Note: Please attach the self addressed, post card to this application.

For Office Use Only

App No:

Received on : Signature :

Posted on : Signature :