



Application No: \_\_\_\_\_

**Examinations Unit**  
**Faculty of Management Studies and Commerce**  
**University of Sri Jayewardenepura, Sri Lanka**  
**Application for Academic Transcript**

Assistant Registrar  
 Faculty of Management Studies and Commerce  
 University of Sri Jayewardenepura.

Please forward my Academic Transcript to the following address: **(In block letters)**

.....  
 .....  
 .....

Number of originals required : .....      Number of copies required : .....

Date : .....  
 Signature of Applicant

**STUDENT INFORMATION**

- a) Index No(CPM) : .....
- b) Registration No (MC) : .....
- c) Name in full : (Rev / Mr / Miss / Mrs) .....
- d) Name of the Degree : .....
- e) Date of Admission to the University : .....
- f) Graduation Year : .....
- g) Present Address : .....
- h) Contact Telephone No : .....

**PAYMENT DETAILS**

\*Amount Paid : .....      Receipt No : .....

Bank & Branch : .....      Date : .....

Result (Inclusive of class if any) : .....

\*Transcript fee: One Original - Rs.500 (Excluding Register Postage to foreign countries)  
 Rs.250 Local, One Copy - Rs.150 (Bank receipt forms should be filled in by the student,  
 Original copy attached to the application form)

**Note: Please attach the self addressed, post card to this application.**

For Office Use Only

Received on : .....      Posted on : .....

Signature : .....